

Entering Test Scores

Use the following steps to enter test scores for a student record.

Steps to entering test scores

Navigation: Start Page > Select student > Academics > Test Results

1. From the **Start Page**, select a student.
2. From the left side of the screen, select **Test Results**.

	Monday 03/24/2014	Tuesday 03/25/2014	Wednesday 03/26/2014	Thursday 03/27/2014	Friday 03/28/2014
08:00 AM	Homeroom	Homeroom	Homeroom	Homeroom	
08:00 AM - 08:05 AM					
	Language Arts 2	Language Arts 2	Language Arts 2	Language Arts 2	
09:00 AM					
08:06 AM - 10:06 AM					

3. Select a Test from the **Enter New Test** drop-down menu and click **Submit**.
4. Complete the following data entry fields and then click Submit:
 - a. Enter the **Date** that the test was taken.
 - b. Select the **Term** in which the date falls.
 - c. Enter the **Grade Level** of the student when the test was taken.

These fields can be referenced by the Tests DAT (data access tag) for reports.

Test	ACT
Date	4/15/2014 (MM/DD/YYYY)
Term	13-14 Semester 2
Grade Level	12

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- Populate the test score fields (as needed for each test type) and click the **Submit** button. These fields can also be referenced by the Tests DAT (data access tag) for reports.

Score	Number	Percent	Alpha
ACT_English	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_English_Usage_Mechanics	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_English_Rhetorical_Skills	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Mathematics	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Math_Elementary_PreAlgebra	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Math_Intermediate	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Math_Plane_Geometry_Trig	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Reading	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Reading_SocStudies_Science	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Reading_Arts_Literature	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Science	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Composite	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Writing_Sub_Score	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Writing_Multiple_Choice	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Writing_Essay	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_Written_Exp_And_Structure	<input type="text"/>	<input type="text"/>	<input type="text"/>
ACT_English_Writing_Combined	<input type="text"/>	<input type="text"/>	<input type="text"/>

Example of entering test scores for CPR test

- From the **Test Results** screen, select **CPR** from the **Enter New Test** drop-down menu and click **Submit**.

Start Page > Student Selection > Test Results

Test Results

Brown, Charles 9 589823 AGHS

PowerSchool Test Scores

Enter New Test:

Test	Test Date	Grade Level
No PowerSchool test scores available for Adams, Jacob at this time		

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- Complete the following data entry fields and then click **Submit**:
 - Enter the **Date** that the test was taken.
 - Select the **Term** in which the date falls.
 - Enter the **Grade Level** of the student when the test was taken.
 - In the **Alpha** field, enter **P** for pass or **F** for fail.

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Start Page > Student Selection > New Student Test: CPR

New Student Test: CPR

Brown, Sally 9 12968754 AGHS

Test	CPR
Date	3/28/2014 (MM/DD/YYYY)
Term	13-14 Semester 2
Grade Level	9

Score	Number	Percent	Alpha
CPR_Pass_Fail			P

Delete Submit

3. Click **Submit**.

Example of Entering EOC Test Scores

1. From the **Test Results** screen, select the EOC test from the **Enter New Test** drop-down menu and click **Submit**.

Start Page > Student Selection > Test Results

Test Results

PowerSchool Test Scores

Test	Test Date	Grade Level
CPR	03/28/2014	9

Enter New Test: ACT
Foods II - Food Science
Foundations of Info Technology
Fundamentals of Technology
Furniture and Cabinetmaking I
Furniture and Cabinetmaking II
Geometry Alternative End of Course
Geometry End of Course
Graduation Project Paper
Graduation Project Portfolio
Graduation Project Presentation
Graduation Project Product
Health Science II
Health Team Relations
Horticulture I
Horticulture II
Horticulture II - Turf Grass
Horticulture II Landscape Const
Housing and Interiors I
Housing and Interiors II
Interior Applications

Submit

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Entering Test Scores

2. Complete the following data entry fields:
 - a. Enter the **Date** that the test was taken.
 - b. Select the **Term** in which the date falls.
 - c. Enter the **Grade Level** of the student when the test was taken.

Start Page > Student Selection > New Student Test: Geometry End of Course

New Student Test: Geometry End of Course

Test	Geometry End of Course		
Date	03/28/2014	(MM/DD/YYYY)	
Term	13-14 Semester 2		
Grade Level	9		
Score	Number	Percent	Alpha
Geometry_EOC_Achievement_Level	<input type="text"/>	<input type="text"/>	III <input type="text"/>
Geometry_EOC_Percentile	<input type="text"/>	<input type="text"/>	70 <input type="text"/>
Geometry_EOC_Scale	<input type="text"/>	<input type="text"/>	150 <input type="text"/>

3. Populate the test score fields (as needed for each test type) and click the **Submit** button.

Important: Depending on the type of EOC test chosen from the Test Results screen will determine the types of test score data allowed to be entered. The following fields are available depending on the test chosen:

- **Achievement Level**
- **Scale Score**
- **Percentile**
- **Met Exit Standard**
- **Pass/Fail**
- **Raw Score**

Entering Test Scores

Other EOC Test Score Samples

Start Page > Student Selection > Edit Student Test: Biology End of Course

Edit Student Test: Biology End of Course

Test	Biology End of Course
Date	06/01/2012 <input type="text" value="06/01/2012"/> (MM/DD/YYYY)
Term	11-12 2011-2012
Grade Level	10

Score	Number	Percent	Alpha
Biology_EOC_Achievement_Level	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="IV"/>
Biology_EOC_Percentile	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="87"/>
Biology_EOC_Scale	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="162"/>
Biology_EOC_Met_Exit_Standard	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value=""/>
Biology_EOC_Pass/Fail	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value=""/>

Start Page > Student Selection > Edit Student Test: English I End of Course

Edit Student Test: English I End of Course

Test	English I End of Course
Date	06/01/2011 <input type="text" value="06/01/2011"/> (MM/DD/YYYY)
Term	10-11 2010-2011
Grade Level	9

Score	Number	Percent	Alpha
EnglishI_EOC_Achievement_Level	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="III"/>
EnglishI_EOC_Percentile	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="62"/>
EnglishI_EOC_Scale	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="154"/>
EnglishI_EOC_Met_Exit_Standard	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value=""/>
EnglishI_EOC_Pass/Fail	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value=""/>

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Start Page > Student Selection > Edit Student Test: Digital Communications Systems

Edit Student Test: Digital Communications Systems

Test	Digital Communications Systems		
Date	06/06/2012	<small>(MM/DD/YYYY)</small>	
Term	11-12 2011-2012		
Grade Level	10		

Score	Number	Percent	Alpha
Digital_Com_Raw_Score	0	0	
Digital_Com_Scale	0	0	95

Edit Student Test: ACT

Test	ACT		
Date	11/12/2013	<small>(MM/DD/YYYY)</small>	
Term	13-14 Semester 1		
Grade Level	12		

Score	Number	Percent	Alpha
ACT_English	16	0	
ACT_English_Usage_Mechanics	10	0	
ACT_English_Rhetorical_Skills	6	0	
ACT_Mathematics	16	0	
ACT_Math_Elementary_PreAlgebra	9	0	
ACT_Math_Intermediate	6	0	
ACT_Math_Plane_Geometry_Trig	7	0	
ACT_Reading	22	0	
ACT_Reading_SocStudies_Science	10	0	
ACT_Reading_Arts_Literature	13	0	
ACT_Science	19	0	
ACT_Composite	18	0	

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