



MEMORANDUM

TO: Band Teachers

FROM: Elizabeth Grimes Droessler

RE: Instrument Storage - Personal Property Waiver Forms

A clarification should be made with parents regarding the consequences for a student not returning a signed Personal Property Waiver form.

A signed Personal Property Waiver form acknowledges the fact the parents have been advised that the storage provided at school is a convenience to students. You, as the teacher, will attempt to secure the storage facility, but neither you nor the school system can absolutely guarantee its security and we will not be held responsible for personal property.

If a student returns the signed waiver form then they will be allowed to store the instrument in your storage facility. If a student does not return the signed waiver form, then they will not be allowed to store their instrument in your storage facility. They will not be forced to leave the program but they must accept responsibility for securing their own instrument. In essence, they would likely have to carry their instrument with them throughout the day.

It will be the student and his/her parent(s) who decide whether or not they will be in the program. We will not remove a student from the program but we will not allow them to store their instrument without signing the form that acknowledges that we are not responsible if something happens to their property.